DATE:	January 18, 2024
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TO: 911 Emergency Response Advisory Committee

FROM: Connie Shepperd, Sparks Police Department, Police Service Manager, 775-353-2241 ext. 5550, <u>cshepperd@cityofsparks.us</u>

THROUGH: Chris Crawforth, Chief of Police

SUBJECT: PUBLIC SAFETY TRAINING CONFERENCE FOR SPARKS POLICE DEPARTMENT PSAP (Public Safety Answering Point) [For possible action] – A review, discussion and possible action to approve, deny or otherwise modify a request for funding the costs associated with attending the National Emergency Number Association (NENA) Standards and Best Practice (NG911) Conference and Critical Issues Forum, for a cost not to exceed \$8,000.

SUMMARY

PUBLIC SAFETY TRAINING CONFERENCE FOR SPARKS POLICE DEPARTMENT PSAP (Public Safety Answering Point) [For possible action] – A review, discussion, and possible action to approve, deny or otherwise modify a request for funding the costs associated with two (2) Emergency Communications personnel attending the National Emergency Number Association (NENA) Standards and Best Practice (NG911) Conference and Critical Issues Forum, in Clearwater Florida, January 14-19, 2024; for a cost not to exceed \$8,000.

NRS APPLICABLE:

NRS 244A.7645 provides approval of costs associated with maintenance, upgrade and replacement of equipment necessary for the operation of the enhanced telephone system.

STAKEHOLDER REVIEW(s)

Stakeholder is the primary Public Safety Answering Points (PSAPs) for Sparks Police Department.

PREVIOUS ACTION & BACKGROUND

Yearly a request is made for funding for individuals from each of the three (3) primary PSAP's to attend four Dispatch Training Conferences. This conference will provide critical training on NG9-1-1 technology, and national standards and best practices updates for PSAP's. In addition, it will address nationwide PSAP critical issues.

FISCAL IMPACT

The Enhanced 911 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting system. Budget authority exists within the E911 Fund to the travel and training to 4 public safety training conferences.

RECOMMENDATION

It is recommended that the E911 Emergency Response Advisory Committee approve the request to reimburse Sparks PSAP the costs associated with two (2) Emergency Communications personnel attending the NENA Standards and Best Practice (NG911) Conference and Critical Issues Forum, for a cost not to exceed \$8,000.

POSSIBLE MOTION

Move to approve the recommendation that the E911 Emergency Response Advisory Committee approve the request to reimburse Sparks PSAP the costs associated with two (2) Emergency Communications personnel attending the NENA Standards and Best Practice (NG911) Conference and Critical Issues Forum, in January 2022, for a cost not to exceed \$8,000.

***BELOW ARE ESTIMATES FOR HOTEL /TRAVEL AND CONFERENCE PRICING. PER DIEM RATES ARE EXPECTED TO BE \$74/DAY.

	Per Person	Total for 2 Dispatchers
Registration and Pre-Conference Class	\$839.00 each	\$1,678.00
Airfare (Southwest)	\$407.96	\$ 815.92
Hotel (5 nights)	\$2,113.10	\$4,226.20
Per Diem	\$ 444.00	\$ 888.00
Estimated Transportation to/from Airport		\$ 200.00

Total Estimate

\$7,808.12

Invoice

NENA: THE 9-1-1 ASSOCIATION

PO Box 37151 | Baltimore, MD 21297-3151 | 202.466-4911 | FAX 202.618-6370

National Emergency Number Association

Date	Invoice #
12/4/2023	200032374

Bill To	Ship To
Connie Shepperd	Stephanie Buck
City of Sparks	Sparks Police
PO Box 857	1701 E. Prater Way
Sparks, NV 89432	Sparks, NV 89434
United States	United States

PO Number	Terms	Due Date
	Due on receipt	12/4/2023

Qty	Description	Price	Totals
1	SBP 2024 - Stephanie Buck	\$549.00	\$549.00
1	1 SBP Pre-Conference Course: Transforming 9-1-1 Center Culture - Stephanie Buck		\$290.00
	Sub-Total		
	Total		\$839.00

Payments/Adjustments

Qty	Description	Price	Totals
1	Payment via Credit Card (using card xxxxxxxxxx0619) <i>Applied to invoice on 12/4/2023 1:55:07 PM</i>	(\$839.00)	(\$839.00)
	Total Payments/Adjustments		
	Balance Due		\$0.00

Are you a NENA member? You can log into your member account to pay online!

Visit nena.org to pay by check or credit card I Make checks payable to NENA I Remit invoice # with payment

Invoice

NENA: THE 9-1-1 ASSOCIATION

PO Box 37151 | Baltimore, MD 21297-3151 | 202.466-4911 | FAX 202.618-6370

National Emergency Number Association

Date	Invoice #
12/4/2023	200032375

Bill To	Ship To	
Connie Shepperd City of Sparks PO Box 857 Sparks, NV 89432 United States	Lydia McCoy Sparks Police 1701 E. Prater Way Sparks, NV 89434 United States	

PO Number	Terms	Due Date
	Due on receipt	12/4/2023

Qty	Description	Price	Totals
1	SBP 2024 - Lydia McCoy	\$549.00	\$549.00
1	SBP Pre-Conference Course: Change Management - Lydia McCoy	\$290.00	\$290.00
	Sub-Total		
	Total		\$839.00

Payments/Adjustments

Qty	Description	Price	Totals
1	Payment via Credit Card (using card xxxxxxxxxx0619) <i>Applied to invoice on 12/4/2023 2:01:55 PM</i>	(\$839.00)	(\$839.00)
	Total Payments/Adjustments		
	Balance Due		\$0.00

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Visit nena.org to pay by check or credit card I Make checks payable to NENA I Remit invoice # with payment

Shepperd, Connie

From:	Southwest Airlines <southwestairlines@ifly.southwest.com></southwestairlines@ifly.southwest.com>
Sent:	Monday, December 4, 2023 11:15 AM
То:	Shepperd, Connie
Subject:	You're going to Tampa on 01/14 (3QURJG)!

This Message Is From an External Sender

[NOTICE: This message came from outside City of Sparks -- DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Here's your itinerary & receipt. See ya soon! View our mobile site | View in browser

Southwest'

Manage Flight | Flight Status | My Account



Hello friends,

We're looking forward to flying together! It can't come soon enough. Below you'll find your itinerary, important travel information, and trip receipt. See you onboard soon!

JANUARY 14 - JANUARY 19



Reno/Tahoe to Tampa

Confirmation # 3QURJG

PASSENGER

Lydia Christina Mccoy

RAPID REWARDS # TICKET # EST. POINTS EARNED <u>Join</u> or <u>Log in</u> 5262230870636 2,008

PASSENGER

Stephanie Karen Buck

RAPID REWARDS #JcTICKET #52EST. POINTS EARNED2,

<u>Join</u> or <u>Log in</u> 5262230870635 2,008

Rapid Rewards® points are only estimations.

Confirmation date: 12/04/2023

Your itinerary						
Flight 1:	Sunday, 01/14/2024	Est. Trav	/el Time: 7h	<u>Wanna Get Away®</u>		
FLIGHT # 0690	DEPARTS RNO 05:00AM Reno/Tahoe	≁	ARRIVES DEN 08:2 Denver	20 AM		
	Stop: 😭 Change pla	Stop: 🕋 Change planes				
FLIGHT # 3526	DEPARTS DEN 09:35AM Denver	≁	ARRIVES TPA 03:0 Tampa)0 pm		
Flight 2:	Friday, 01/19/2024	Est. Travel	l Time: 8h 25n	n <u>Wanna Get Away®</u>		
FLIGHT # 2760	DEPARTS TPA 11:45AM Tampa	≁	ARRIVES LAS 01: Las Vegas	50 PM		
	Stop: 余 Change pla	nes				
FLIGHT # 2158	DEPARTS LAS 03:45PM Las Vegas	≁	ARRIVES RNO 05: Reno/Tahoe	10 PM		

Payment information

Total cost			Payment
Air - 3QURJG Base Fare	\$	668.94	Mastercard ending in 0619 Date: December 4, 2023
U.S. Transportation Tax	\$	50.18	Payment Amount: \$407.96
U.S. 9/11 Security Fee U.S. Flight Segment Tax U.S. Passenger Facility Chg	\$ \$	22.40 38.40 36.00	Mastercard ending in 0619 Date: December 4, 2023
Total	\$	815.92	Payment Amount: \$407.96

Fare rules: If you decide to make a change to your current itinerary it may result in a fare increase.

Your ticket numbers: 5262230870636, 5262230870635

All your perks, all in one place. (Plus a few reminders.)



Wanna Get Away® fare: Your two bags fly free®, no change or cancel fees, and 6X Rapid Rewards® points. **NEW** – Free same-day standby (taxes and fees may apply). Learn more.

Shepperd, Connie

From:	Hilton Hotels & Resorts Confirmed <noreply@h6.hilton.com></noreply@h6.hilton.com>
Sent:	Monday, December 4, 2023 10:32 AM
То:	Shepperd, Connie
Subject:	Your Jan-14-2024 Confirmation #3455687743

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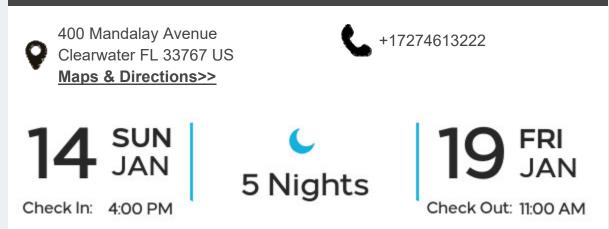
See you soon, Stephanie Buck

Your reservation for Jan-14-2024 has been confirmed.

Confirmation #3455687743



Hilton Clearwater Beach Resort & Spa



Shepperd, Connie

From:	Hilton Hotels & Resorts Confirmed <noreply@h6.hilton.com></noreply@h6.hilton.com>
Sent:	Monday, December 4, 2023 10:32 AM
То:	Shepperd, Connie
Subject:	Your Jan-14-2024 Confirmation #3458644530

This Message Is From an External Sender

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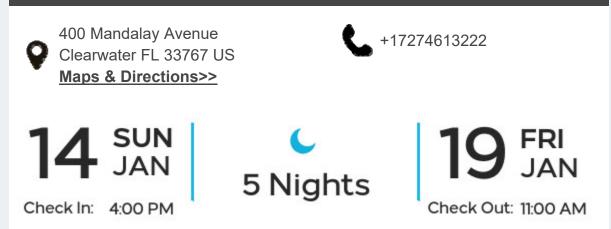
See you soon, Lydia McCoy

Your reservation for Jan-14-2024 has been confirmed.

Confirmation #3458644530



Hilton Clearwater Beach Resort & Spa







Add to Calendar

Your Room Information

Guest Name: Guests: Rooms: Room Plan: Lydia McCoy 1 Adult 1 2 DOUBLES HARBOR VIEW

Your Rate Information

BEST AVAILABLE RATE

Rate per night 14-Jan-2024 - 19-Jan-2024

Total for Stay per Room Rate

Taxes Resort Charge

Total price for Stay

175.00 USD

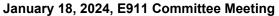
243.10 USD

1,695.00 USD

339.00 USD

2,113.10 USD

Modify Your Reservation >>





Add to Calendar

Your Room Information

Guest Name: Guests: Rooms: Room Plan: Stephanie Buck 1 Adult 1 2 DOUBLES HARBOR VIEW

Your Rate Information

BEST AVAILABLE RATE

Rate per night 14-Jan-2024 - 19-Jan-2024

Total for Stay per Room Rate

Taxes Resort Charge

Total price for Stay

175.00 USD

339.00 USD

1,695.00 USD

243.10 USD

2,113.10 USD

Modify Your Reservation >>